

## **Request for Temporary Visitor Parking Pass Westhaven Community**

If you have a guest visiting for more than a weekend or a few days, you **MUST** obtain a temporary visitor parking pass for display on the vehicle through our community's management company:

Cardinal Management Group, Inc.  
4330 Prince William Parkway, Suite 201  
Woodbridge, Virginia 22192  
Phone: (703) 565-5305, Fax: (703) 866-3156  
Email: g.counts@cmgmt.com

Complete the information below and mail, email, or fax this form to Cardinal Management. All spaces must be completed in order to obtain a temporary visitor parking pass.

In addition, homeowners and/or tenants must have their own vehicles registered with the community in order to apply for a temporary visitor parking pass. Westhaven Vehicle Registration Forms can be found on our website by clicking on "Parking".

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Homeowner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Visitor's Name: \_\_\_\_\_

Visitor's Vehicle Information:

Make: \_\_\_\_\_ Model: \_\_\_\_\_

Year: \_\_\_\_\_ Color: \_\_\_\_\_

Tag No.: \_\_\_\_\_ State: \_\_\_\_\_

Start Date of Visit: \_\_\_\_\_ End Date of Visit: \_\_\_\_\_

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- Temporary visitor parking passes will be issued only to residents' guests who will be residing with the resident in the community for the period of time approved by the Parking Committee.
- A visitor parking pass cannot be issued for more than 30 days.
- If your visitor's stay exceeds 30 days, you will need to reapply for a new visitor parking pass.
- These passes only allow your visitor to park in spaces marked "Visitor".

Please refer to our web site for further details on Westhaven's parking guidelines.  
<http://www.westhaven-whoa.org/>

Thank you in advance for your cooperation.