

WHOA Board Meeting
Thursday September 13, 2012
6:30pm-8:30pm
Richard Byrd Library

Present: Eric Woller, President, Aaron Pagnotti, Treasurer, Kathryn Verber, Secretary, Russ Carl Member at Large, David Crone Cardinal Management. Absent: Ken Klimpl.

The meeting was called to order at 6:35pm. There were 5 homeowners present. The minutes from the August 9, 2012 meeting were approved as amended.

New administrative contact for Cardinal, Wida Noory, contact at w.noory@cardinalmgtgroup.com

Homeowners Forum:

- Request for names of original colors. Informed by Russ that may be in owner's settlement package. Original units were using McCormick's "historic collection". If not able to locate, can match with chip from existing. Dave to check file on particular unit.
- Request for color change from gray to red, advised to submit request for files.
- Question regarding parking green spot availability, list shortening.
- Reminder regarding trash cans staying out for extended periods. Hang tag discussion, Eric has some.

Secretary's Report:

Addressed recent police activity in neighborhood. Homeowners present not aware of recent car theft and robbery and cars being gone through. Secretary has followed up with Officer Reid who is Fairfax County officer liaison for the community, ongoing investigation. Regarding cars being broken into or searched, several were unlocked, reminder to not leave any items visible in car and to lock cars. Officer Reid encouraged residents calling the non-emergency number for suspicious people, will also be increasing patrols in area. Available for community meeting for safety review and ways to be active. Discussed with Board and residents present, will encourage current community measures, email notifications, website updates, have Fairfax non-emergency 911 contact information available at upcoming annual meeting.

Treasurer's Report:

- Following up on overpayment to Drainage and Erosion Solutions, awaiting full reimbursement. Per David, has been in touch with their accounting, will be resolved before additional work. Should hear from them 9/14/12.

- 2010 audit has been finalized, awaiting 2011.
- Received VA taxes, none owed.
- Check with Darryl Payne, Cardinal Management CFO regarding feasibility of read only online access to checking accounts for review between meetings.

Committee updates:

Architectural:

Reminder when requesting colors, be specific. Not “beige”, but Home Depot exterior in Noonday Sand.

Landscape and Grounds:

- Curbs and stripes need painting, especially stop bars. When done, recommend stencil STOP at signs on ground as well as bar. Striping and curb painting can be done by TD&D and Dominion Paving. Discussed doing curb repairs before paving, addressing trip hazards. Review of reserve study, concrete, curbs and gutters budgeted \$18K for 2012, \$19K for 2015.
- Addressing masonry work, should have total numbers by 9/20/12, do email vote. Looking at Custom Masonry and CR restoration, no longer considering TD&D. Want to do power washing and tuck point with goal before winter.
- Dave to have quotes from TD&D and Custom Masonry for trip hazards by close of business 9/20/12 for email vote.
- No further issues with the sprinkler system.
- Request for removal of pines on north end of Westmore Court to allow better lighting to parking area from existing street. Need to check for which trees to remove.
- Following up on recent cherry trees that have been removed, suggest replacing with crepe myrtles. Request David get 3 bids for replacements.
- Split rail fence at west end of property near retention pond, community responsibility. David to get bids. Until entire wooden fence repair, will repair wooden fence near brick wall on Westmore Court addressing homeowner’s report.
- Regarding erosion proposal, clarify no greater than 24” drop off meeting county code requirements.
- Motion made for Exhibit E for Drainage & Erosion Solutions LCC to perform work on the common area erosion project behind 7326 to 7332 Westmore Drive for

\$5690.00 to be done pending receipt of refund due WHOA and with 5 year warranty in contract made by Eric Woller, seconded by Russ Carl, approved by all present.

The meeting was adjourned at 8:30pm. The next meeting will be Thursday, October 11, 2012 from 6:30pm-8:30pm at the Richard Byrd Library.